



## Tour Operator Application

(Print legibly please)

Company Name					
Tour Operator's Name					
Business Address					
City		State		Zip	
Business Phone		Business Fax			
Cell Phone		Alternate Phone			
Email					
Company website address	www.				

*Please note: Tour Operator and their co-workers must be at least 21 years old.*

**Please list the Name(s) of the Tour's Host or Hostess within your company:**

*(if you require more room, please use the back of this form)*

---

---

---

**Are you interested in bringing in groups for:** ☐ Casino Packages ☐ Bingo ☐ Both

**EIN** (Employee Identification Number) \_\_\_\_\_

**Number of Years in Business** \_\_\_\_\_

**Business Organization:** ☐ Individual ☐ Partnership ☐ Corporation, State of \_\_\_\_\_

**List Owners/Principals** *(Please list Tour Operators Info)*

Please list below the Owners/Principals of your company:

---

---

---

**Is your business a member of any organization?** ☐ yes ☐ no

If yes, which organization(s)? \_\_\_\_\_

**Do you own your own Bus/Motorcoach?** ☐ yes ☐ no

If yes, who is your insurance carrier? \_\_\_\_\_

Expiration date: \_\_\_\_\_ Amount of coverage: \_\_\_\_\_

## **Business References**

*(Please List **up to Three** Casinos / businesses you currently work with)*

Name \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

## **Please answer all of the following questions.**

1. Has Applicant ever filed for Bankruptcy or become insolvent? ☐ Yes ☐ No
2. Is Applicant presently the party to any lawsuit? ☐ Yes ☐ No
3. Has Applicant, Coordinators or Host/Hostesses ever been banned, permanently or temporarily from a casino? ☐ Yes ☐ No
4. Has Applicant or Coordinators ever been convicted of a felony? ☐ Yes ☐ No
5. Have you ever had a Civil Judgment filed against you?  
If yes, was it satisfied? \_\_\_\_\_ ☐ Yes ☐ No
6. Have you ever applied to be a Registered Tour Operator at Potawatomi  
Bingo Casino? If Yes, When \_\_\_\_\_ ☐ Yes ☐ No

*(If you answered yes to any of the questions above, please provide an explanation on a separate piece of paper.)*

## **Please list the names and addresses of your pick-up points**

*(if necessary, use a separate piece of paper)*

---

---

---

---

This application must be completed in its entirety prior to being considered by the Bus Programs/Tour & Travel Department of Potawatomi Bingo Casino. Once the **complete** application has been received, along with an **original** W-9 form *Request for Taxpayer Identification Number and Certification*, it will take approximately three-four weeks to process. Incomplete applications will be returned to the Tour Operator for completion.

A member of the Bus Programs/Tour & Travel Department will notify you immediately of approval/denial. It is Potawatomi Bingo Casino policy not to inform applicant a reason if they are denied. Denied applicants may reapply after one year.

An internal department conducts a complete background check on applicant.

**CERTIFICATION: APPLICANT CERTIFIES THE ABOVE INFORMATION TO BE TRUE AND CORRECT. APPLICANT UNDERSTANDS THAT THE MISREPRESENTATION OR OMISSIONS OF FACTS IS CAUSE FOR REJECTION OF THIS APPLICATION AND REVOCATION OF MY PRIVILEGES TO PARTICIPATE AS A TOUR OPERATOR.**

Signature\_\_\_\_\_

Date\_\_\_\_\_

**Attachment:**

- **W-9** ([www.irs.gov/pub/irs-pdf/fm9.pdf](http://www.irs.gov/pub/irs-pdf/fm9.pdf))
  - The original must be returned to the Casino along with this complete application.

Please note, if you qualify for the Quarterly incentives your check will be written to the name of your Tour Group as indicated on this Application and Tour Operator contract, not the Tour Operator's name.

***For office use only***

Application & W9 received on \_\_\_\_\_ (date)

Passed or Failed Background Investigation on \_\_\_\_\_ (date)

Reviewed by Supervisor and/or Manager on \_\_\_\_\_ (date)

Accept or Deny Tour Operator Status \_\_\_\_\_ (date)